



Class C Third Party Driver License Testing

Terms and Conditions

DMV is not involved in scheduling, canceling, or re-scheduling the drive test. If you have questions please contact Oregon Driver Education Center directly – (503)581-3783

Drive Test

A third party drive test examiner certified by DMV will conduct the actual demonstration of an applicant's ability to drive a motor vehicle (the drive test) required under ORS 807.070(3). The test(s) must be conducted in a vehicle provided by Oregon Driver Education Center.

The conditions of the drive test are as follows:

- A. Only you and the examiner are allowed in the vehicle during a driving test. Interpreters, children or pets cannot be in the vehicle during a test.
- B. You must pay the testing fee at the time you schedule an appointment. Your testing fee does not include the licensing fee at the DMV.
- C. Have a valid form of identification, driver's permit or valid license from another state with you during the test.

Scheduled Appointments

- A. You **MUST SHOW UP AT LEAST 10 Minutes early to your appointment.** If you show up late to your appointment, you will forfeit your scheduled appointment, and no refund will be issued.
 - i. No cancellations or reschedules permitted in the **48 hours before a scheduled appointment.**
 - ii. You will not receive a refund if you fail to show up for a scheduled appointment or fail to show up with lawfully required instruction permit, identification, or a valid license from another state.
- B. If you have successfully passed the drive test you will be provided with a sealed envelope containing your certificate of test completion to present at the DMV to obtain your license.

Drive Test Eligibility

In order to be eligible to take a drive test:

- A. Any and all DMV Fees/Fines need to be paid in full, prior to your scheduled drive test appointment.
- B. You must bring your Oregon instruction permit or valid form of identification to the drive test.
- C. If you have previously failed a drive test, you must have observed the wait time between tests (see below**).

Oregon Driver Education Center does not provide testing for individuals in the At-Risk Driver Program or individuals who require the addition or removal of an adaptive equipment.

Test Failure Wait Time Requirements:

Under 18 Years of Age:

- A. After 1st failed test: Wait at least 28 days
- B. After 2nd failed test: Wait at least 28 days
- C. After 3rd or 4th failed test: wait at least 28 days
- D. After 5th failed test: Wait at least one year

18 Years of Age and Older:

- A. After 1st failed test: Wait at least 7 days
- B. After 2nd failed test: Wait at least 14 days
- C. After 3rd or 4th failed test: Wait at least 28 days
- D. After 5th failed test: Wait at least one year

If you **fail a drive test at a different location**, and do not wait the allotted time required by DMV standards, and receive a passing score from ODEC, your Certificate of Test Completion will be invalid.

Certificate of Test Completion

Our DMV approved Certificates of Test Completion DO NOT DO AWAY with the other requirements for licensure.

An Individual needs:

If you are **under 18 years:**

- A. You must be at least 16 years of age.
- B. You must have held an Oregon instruction permit for a minimum of six months (this meets the knowledge test and vision screening requirement.)
 - i. Minimum driving experience, for those who are under 18 years, required is:
 - a. 50 hours and an ODOT-approved traffic safety education course. You must present the original Driver Education Certificate of Completion card issued by the State of Oregon, Transportation Safety Division, when you apply; **OR**
 - b. 100 hours
- C. If you have an **out of state instruction permit**: you must take the knowledge test and vision screening at an Oregon DMV.
- D. You must **NOT** have suspended or revoked driving privileges in Oregon.

If you are **18 years or older**:

- A. You must have a valid Oregon ID/Instruction Permit/Passport
- B. You must have passed the knowledge test and vision screening at an Oregon DMV, unless you have a valid Permit. The permit meets these requirements.
- C. You must **NOT** have suspended or revoked driving privileges in Oregon.

If you have an **expired license** for over 1 year you must: Take the knowledge test and vision screening at an Oregon DMV prior to your scheduled drive test.

Upon receipt of Certificate of Test Completion an individual must:

After passing the drive test, you will be given a sealed envelope containing a certificate of test completion and a copy of your Oregon instruction permit that you uploaded during registration for the drive. **Do not open** this envelope.

- A. Take the sealed envelope containing your Certificate of Test Completion to the DMV within 30 days of the date of the test, (your test score will be on file for 2 years);
- B. Provide all "Proof of" required documents for licensure:
 - i. Proof of your full legal name
 - ii. Proof of your legal presence in the U.S., identity and date of birth
 - iii. Provide your social security number on the application
 - iv. Present proof of your residence address
- C. Submit a completed Driver License Application (Form 735-173) to the DMV.
- D. Pay all fees required for licensure.

Grievances

In the case of a grievance, you can contact the DMV 3rd Party Program at 503-945-6049.

Refund/Cancellation Policy

To obtain a full refund you must contact our office, to cancel your appointment, **48 hours or more** prior to your scheduled drive test. No refund will be issued if we have not received your cancellation request prior to **48 hours** of your scheduled appointment. If the appointment is scheduled within **47 hours**, the fee is nonrefundable. There will be no refund in the event of Test Failure.

If the Individual is a "No Show" for their scheduled Drive Test there will be **no refund**. A "No Show" includes not showing up to the appointment, arriving late to the appointment, cancelling the appointment with less than 48 hour's notice, and showing up to the appointment intoxicated or under the influence of any substance. Schedule a test outside of the wait time requirement will also be considered a no show. If an applicant wishes to reschedule their missed appointment, they must pay the full amount for the test. Any and all charges must be paid in full before a Certificate of Test Completion will be issued. Lost, damaged, or missing certificates of completion can be replaced with a duplicate for a handling fee of \$10.00.

Occasionally, an examiner must cancel drive tests due to illness or extreme circumstances. If your test is cancelled, you will receive a phone call and an email informing you of the cancellation. You will be offered to reschedule your drive test for the next available appointment or receive a full refund.

ODEC is in the Business of providing a service, namely the service of providing training and knowledge. A test of this knowledge is a non-material commodity that cannot be returned or exchanged; therefore, we cannot refund money and services.